

# Health System Affiliated Practices

## Integrate EPCS into your practice today.

The deadline for meeting the Electronic Prescribing of Controlled Substances (EPCS) mandate is quickly approaching. Now's the time to take action. Just follow these four steps.



### Step 1: Update your EHR software

- Find out if the EHR software version that your practice uses has already been certified and approved for EPCS
- Click the “check” button to check your EHR status with Surescripts at [www.getEPCS.com](http://www.getEPCS.com) or ask your EHR account manager



### Step 2: Provide proof of ID

- Your health system's credentialing office may take on this responsibility, but sometimes ID Proofing is conducted online through companies working with your EHR
- Check with your health system's credentialing office for their exact requirements



### Step 3: Set up two-factor authentication

- This double-level process ensures that only you can sign and send the controlled substance prescription to the pharmacy
- There are various options: mobile phones, smart cards, fob tokens, USB thumb drives and biometrics like fingerprint scanners
- Once you're set up, two-factor authentication requires hardly any extra effort
- Ask your health system's credentialing office, IT department or medical leadership for guidance on credentials and the type of two-factor authentication method they approve



### Step 4: Implement secure access control

- After completing the first three required action steps, your health system is now ready to set secure access controls for your EHR e-prescribing software
- Your health system's credentialing office will send a list of prescribers who have completed their identity proofing and have received two-factor authentication credentials to the IT department
- The IT department will then assign EPCS access and permissions to the prescribers

For information specific to your software application, always consult with your EHR vendor.